

AMC LIBRARIES
Rosetta Stone Online Language Learning Program
Registration Form

PLEASE TYPE OR PRINT! Request Date _____

Received at Library _____

Name (First and Last Names): _____

Rank (e.g. Col, 1st LT, A1C, Mr., Ms., Mrs., etc.): _____

Password (Provided by Customer): _____

(No special characters [only alpha-numeric characters], at least 6 characters, no spaces, case sensitive)

Base Name: _____

Organization/Office Symbol _____

(example: 62 AMXS/MXAB)

E-mail Address: _____

(Must be xxx.xxx@mcchord.af.mil - Only used to send registration confirmation.)

Work, Home, or Cell Phone Number _____

AMC LIBRARIES
Rosetta Stone (RS) Online Language Learning Program
AMC Rules of Engagement

1. AMC has a limited number of RS licenses to support the force development of Airmen assigned to AMC installations. Registration is managed by AMC base libraries. Licenses are issued on a first come, first serve basis. Users must register for an account using their “.mil” email address.
2. Air Force Active Duty, Air Force Reserve, and Air National Guard military personnel and Air Force civilian employees assigned to one of the 12 AMC installations are eligible for an AMC RS account.
3. AMC personnel at non-AMC installations are ineligible for an AMC account. RS registration is managed by base libraries and non-AMC libraries cannot access or register personnel for AMC accounts.
4. Retirees and dependents are ineligible to register for an AMC RS account.
5. Upon enrollment, RS registration confirmation and access instructions are sent via an RS welcome e-mail. Following e-mail receipt users sign in at <http://amcclibraries.onlinelanguagelearning.com/en/welcome> to activate their account.
6. Users granted RS access must comply with the following activity guidelines or accounts will be deactivated to afford others an opportunity to apply:
 - a. New users must activate their account with three weeks of RS registration confirmation (date of RS welcome e-mail)
 - b. Following activation, users must access their account at least once every four weeks
7. Users who have their account deactivated due to inactivity must contact their base library and register for a new account. When necessary, AMC libraries can establish local re-registration time limits (ex: limit re-registration to once every six months).